

INSTRUCTION TO CARRY ON WITH YOUR WORK WITHOUT DELAY

Under the Government's new regulations, you are entitled to a 14 day "cooling off" period from the date that we agreed to do your legal work. Full details of this are provided on the next page. This means that no work will be done on your job until the cooling off period has ended.

However, we recognise that the majority of our clients just want us to get on with their work, but we are unable to do this under the Regulations until you give us your permission.

If you want us to start work immediately you will need to let us know as soon as possible.

We would prefer to receive your permission by e-mail although you may wish to use the form below instead.

PERMISSION TO START WORK FORM

File Reference	ICMD
To:	UK Probate Limited
Telephone:	0161 956 3622
Fax:	0161 956 3624
Or email to:	idavidson@ukprobate.org

<i>I/We* hereby give notice that I/We* wish you to start work on my/our* services immediately.</i>	
Name of client(s):	
Address of client(s):	
Signature of Client(s):	
Date:	

*Delete as appropriate

INFORMATION ABOUT YOUR RIGHT TO CANCEL

Right to cancel

You have the right to cancel this contract within 14 days without giving any reasons.

The cancellation period will expire after day 14 of our receipt of your signed Engagement Letter.

To exercise the right to cancel, you must inform us of your decision to cancel this contract by a clear statement (e.g. a letter sent by post, fax or e-mail). You may use the attached model cancellation form, but it is not obligatory.

Our contact details are idaavidson@ukprobate.org

To meet the cancellation deadline, it is sufficient for you to send your communication concerning your exercise of the right to cancel before the cancellation period has expired.

Effects of cancellation

If you cancel this contract, we will reimburse to you all payments received from you.

We will make the reimbursement without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel this contract.

We will make the reimbursement using the same means of payment as you used for the initial transaction, unless you have expressly agreed otherwise; in any event, you will not incur any fees as a result of the reimbursement.

If you previously requested us to begin your legal work during the cancellation period but now wish to cancel, you will be responsible for any disbursements incurred for which we haven't received payment from you. Where we have received sufficient payment, this will be applied against these disbursements.

CANCELLATION FORM

File Reference	ICMD
To:	UK Probate Limited
Telephone:	0161 956 3622
Fax:	0161 956 3624
Or email to:	idavidson@ukprobate.org

<i>I/We* hereby give notice that I/We* cancel my/our* contract for the legal services made on</i>	
Name of client(s):	
Address of client(s):	
Signature of Client(s):	
Date:	

*Delete as appropriate